



Highland Park Society of Model Railroad Engineers, Inc
854 Broadway, San Gabriel, CA. 91776

Annual Business Meeting
October 13, 2021

- I. Call to Order
 - Meeting was called to order at 8:00pm by General Superintendent, Chris Rippy

- II. Quorums & Proxies
 - Active Members:
 - Chris Rippy - Marc Thrasher - James Keena - Stacy Ross
 - Cliff Bender - Jerry Duncan - Dave Flynn - Jack Ross
 - Jinger Ross - Dijon Venable - Bruce Turner (via phone conference)

 - Probationary Members: Marc Turner

 - Sustaining Members: None

 - Members by Proxy:
 - Arie Korporaad to James Keena or Chris Rippy
 - Dave Dodds to Marc Thrasher

- III. Additions to Agenda
 - Chief Clerk: Jinger Ross needs to step down and Stacy Ross was appointed by Chris Rippy and the Board. All in Favor 8:03pm.

- IV. Approval of Minutes of Previous Meeting
 - Minutes of the July 2021 meeting was approved by Jim Keena, 2nd by Marc Thrasher and approved All in Favor at 8:07pm

- V. Membership
 - Oz Pramwew has communicated that he will no longer be a member per his conversation with Jack Ross.

- VI. Financial Report
 - Account Summary & Dues as of October 2021 presented by Jim Keena with printed copies available at the meeting.
 - \$8,195.38 Checking and \$5,567.31 Savings totaling \$13,762.69 in Assets
 - <\$5,099.28> Building Maintenance Fund, <\$2,494.38 Pre-Paid Dues, <\$822.14> Facko Man-of-the-Year Fund and <\$72.50> Key Deposits totaling <\$8,488.30> in Liabilities
 - Report was approved as submitted

- VII. Department Reports
 - A. Branch Line & Narrow Gauge: No Report
 - B. Construction and Facilities: Chris Rippy



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- Lights on exterior porch has been replaced; motion sensor light to be reviewed
- Metal guard has been installed and secured at the threshold step down into layout room
- Exterior handrail is expected to be installed by Open House
- Additional ½ step and handrail at steps to layout room have been proposed and being reviewed for best installation
- Annual roof inspection is scheduled for the near future
- Railroad Standard Light to be reviewed for operation (illuminate)
- Refresh paint front yard Switch Stand
- Odor in bathroom – per members odor has always been present, no further action necessary except cleaning
- No evidence of termites, vermin, insects, etc. Plea with membership to continue to dispose of all food trash outside before leaving.
- AC Fan for Front Room is pending review for best course of action

C. Electrical: Dave Flynn

- Focus is on Castle Gate
 - The west tracks are fully wired and operational
 - Needs to work on the throttle panel
 - Add scenery to "Oak Grove Junction"
- Main Ethernet switch at the CTC panel was out and has been replaced
- Switch at engine house in Vista (EYF) is out

D. Standards: James Keena

- Inspecting equipment for upcoming Open House
- 1 week remaining for inspection
- Jack Ross offered to assist
- Equipment "Okay" if inspected within the last (3) years

E. Scenery: Stacy Ross

- Continuing to improve greenery around the layout; currently working on the farm area
- Vel has expressed interest in working on buildings
- Dijon has expressed interest in working on Blue Island

F. Signals: Jack Ross

- Purchased clear flathead LEDs for signals
- 291 to 300 is going to be installed and tested
- Signals to be installed on eastern portion of layout
- Working with Dave on circuit boards for common cathode
- Dwarf signals with magnetic connections to be used at turnouts to minimize damage

G. Track: No representation

- Chris spoke to all for help with track



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- Dave states we need a plan for narrow gauge which would include Code 70 flex track and turnouts
 - Estimates \$2,000 if use pre-made track

- H. Del Mar: James Keena
 - Department is at a standstill due to the passing of Pete DeBeers.
 - Switches are a priority
 - Dave: Del Mar needs a "champion"
 - Jerry wants to stage a trolley for Open House

- I. Open House: Multiple
 - Mask Mandate: LA Country requires masks for a public event.
 - Vote for how to handle:
 - Yes: Jerry, Bruce
 - No: Dave, Marc Thrasher
 - No Opinion: Jack, Dijon, Cliff
 - Discretion of Guest: Jim, Marc Turner, Stacy
 - Create signs stating to wear a mask at discretion and have masks available
 - Scheduling: Marc Thrasher
 - Snacks: will be pre-packaged only
 - Donations to include Bill Chappel's inventory left to club
 - When on the floor, one must communicate via the phones versus shouting.
 - Group dinner at Shakey's on Sunday after close of Open House

- J. Operations: James Keena
 - 5th Wednesday, next run session to be December 29th
 - Currently does not have a full crew

- VIII. Old Business
 - A. Open House – discussed during Department Reports

- IX. New Business
 - Chris proposed to raise the monthly membership dues to increase of costs and loss of members. Last increase was 10/9/2013.
 - Indio: \$30, Pasadena: \$40, Norwalk: \$35
 - This is to be evaluated and added as a new agenda meeting for the next business meeting.
 - Chris also proposed to reinstate the coin box for the A/C. It would be 75¢ per hour and cuts the compressor when time is expired. 2nd by Marc Thrasher, All in Favor – passed at 9:05pm
 - Jinger proposed Pizza run nights on Friday
 - Jack proposed club hopping to mingle with other clubs and possibly bring in new members.



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- Dijon inquired about junior/minor members to help entice younger members to join. This was something done in the past at HPRR, but was cancelled due to how participants acted.
- Jerry reported that he paid the lawn service for the next year
- The average water bill is \$70-\$80 per month. Dave is to reprogram the sprinkler system to 1 day a week for 30 minutes to help reduce cost.
- James has filed Corporation papers and officers with the Secretary of State. Chris Rippy is listed as the CEO, Bruce Turner is listed as the CFO as he has expressed interest in the Paymaster role after James moves out of state, and Stacy Ross is listed as the Secretary. All notices from the State are to be sent to Chris's attention.
- Arie sent in a email to Chris to address in his absence. His key points were:
 - Alarm or Video Surveillance – a 3-month study is to occur to investigate for feasibility and cost
 - Fire Suppression System and/or Fire Detection System
- Dijon will be working on the club's social media accounts
- Jack and Stacy Ross will be looking into an Ebay store and/or Venmo accounts to assist in selling Bill's inventory or other non-used items at the club.
- Dave recommended we recycle old wire

X. Announcements

- Marc Thrasher announced his engagement to Katie
- Dave Flynn announced that he will be moving in April 2022 and leaving the club
- James Keena will be moving out of state and leaving the club within a year
- Jack announced that Athearn is scheduled to visit shortly after Open House and may conduct a FaceBook Live event

XI. Adjournment

Meeting was adjourned at 9:37pm by General Superintendent, Chris Rippy