



*Highland Park Society of Model Railroad Engineers, Inc.
854 East Broadway, San Gabriel, CA 91776 626-285-1031*

**Minutes of the Annual Business Meeting
July 13, 2011**

I. CALL TO ORDER

- A. The meeting was called to order by General Superintendent Bryan Hunnell at 7:52 PM.

II. QUORUM AND PROXIES

- A. Members present are: Gary Ashcraft, Cliff Bender, Jerry Brooks, Bill Chappell, John Deka, Jerry Duncan, Everett Evans, Dave Flynn, Javier Gomez, Bryan Hunnell, Pat Keegan, Jim Keena, Arie Korporaal, Tom Morrow, Ray Olesen, Dave Sanchez, Steve Smith, Ron Wardwell, Charles White, and Keaton Walker.
B. Members present by proxy are: Lee Stewart and Pat Fluhrer.
C. Non-voting members present are: Dawson Weber, Tom Geer and Lindsay Smith.
D. A quorum was established among the active members present(20) and valid proxies (2).

III. ADDITIONS TO AGENDA

- A. NMRA membership requirements at New Business.

IV. APPROVAL OF MINUTES OF PREVIOUS MEETING

- A. A motion was made by White, seconded by Ashcraft to approve the minutes of the Apr 13, 2011 Meeting, as presented. Motion passed unanimously.

V. MEMBERSHIP

- A. Steve Smith may move to Sacramento or New England.
B. Mel Wise's condition has improved
C. John Bruno passed away early this month. He has been carried as an honorary member for the last several years.

VI. FINANCIAL REPORT (Keena)

- A. The Quarterly Financial Report was presented by Keena. It was noted by Dave Flynn that the Net Inflows/ Outflows (cash) showed \$17,280.29, where it should have been \$2366.31, and should be so amended. Ref item (D) below.
B. It was moved by White, and seconded by Chappell that Quarterly Financial Report be approved as amended. Passed unanimously.
C. Quarterly report (4/1/11 - 6/30/11): Income \$1911.38, Expenses \$1773.44, Net (gain) \$137.94.
D. Net worth: Total assets: \$9,823.30; Liabilities: \$7,456.99; Net cash: \$2366.31.
E. See new business for The fiscal 2011-2012 budget.

VII. DEPARTMENT REPORTS

- A. Branchline and Narrow Gauge (Charles White)
1. Track and wiring work is in progress on the narrow gauge system.
B. Construction and Facilities (Hunnell)
1. Bryan announces that painting the exterior stucco is next on the list.

2. We also need weed and tree clearance work around the property. The neighbor east side has stated that we may remove the overhanging tree.

C. Electrical (Flynn)

1. The 'X' axis motor has been installed on the CNC panel drilling machine, and has been powered up. Some additional software work is in progress. Still need a new 48v power supply.
2. The new boosters for the DCC upgrade on the west side have been installed and are ready for wiring hookup.
3. We need a new club computer - the old iMac is DOA. This new computer will be donated to the club by various contributors. Charlie White will check at JPL/Cal Tech for availability.
4. Some new ballasts are need for the club room 8' fluorescent lights.

D. Standards (Korporaal)

1. Will initiate a program to get new members involved in checking standards.
2. Wheel sets should have metal axles, either plastic or metal wheels are OK.
3. The KD58 scale couplers will be investigated for compatibility with standard KD5's on our layout. Much greater care will be required to keep to required tolerances during installation.

E. Scenery (White & Keaton)

1. Painting and rock clearance is continuing at the lower narrow gauge loop.
2. (Keena) Some cleaning up for open house will be started.

F. Signals (Evans)

1. Everett's LGB scale bridge he has been working on for a friend is installed and functional. Maybe he can now get back to HPRR Signals Systems.

G. Track (Chappell)

1. Turnout points at 300/290 have been re-soldered by Javier.
2. The turnout in the wye in back of the roundhouse is again intermittent.
3. A 'demonstration project' of approximately 8 inches length of track was created showing dual gauge track-work in Brazil, broad gauge of 5'6" (HOb5.5), and meter gauge (HOn1m). It was later discovered that the broad gauge in Brazil is actually 5'3". However, the demonstration project is still valid for Chile and Argentina. Note that the NMRA makes a track gauge for HOb5.5, they just don't know it, they call it an On3 gauge (only 0.003" error).

H. Del Mar City (Keena)

1. Streets are being prepared for permanent installation of the trolley system track.

I. Open House (No report)

1. We will need a new open house chairman for November.

J. VIDEO (Hunnell)

1. Need power to the video monitor at overview tower.

K. OPERATIONS (No report)

1. Deka has relinquished the job of operations manager. Keena will set up operations for the fifth Wednesday of the month.

VIII. OLD BUSINESS

- A. Reference our previous ADA discussion, Lee Stewart sent a letter with his proxy, about events in Reno: "Be careful, this can be very costly in fines, one club in Carson City was fined \$10,000. Private clubs are not exempt. Do not remain as is, that could be a big mistake. All it takes is one complaint to put the HP in jeopardy. Strongly suggest to eliminating the open house. Our club, the Donner Pass Gandy Dancers, had to (install) a ramp for this disability. We are glad we did."

IX. NEW BUSINESS

- A. Jim Keena presented the new fiscal 2011-2012 budget, with department budgets left open for discussion. The proposed dept. budgets were accepted as shown, except that the scenery budget (\$40) was moved to

the electrical dept., making it \$740, and leaving scenery at \$00. It was moved by Flynn, 2nd by Duncan, to adopt the fiscal 2011-2012 budget as amended. Motion passed unanimously

- B. Bryan opened a discussion on the requirement of our club to require a one year NMRA membership for each new club member. Bryan stated that three prospective new members declined to join because of this requirement. Bryan noted that 100% of club members must be NMRA members if their insurance is to be used, this insurance is good only for contents, and not for the building. Your equipment may be insured through your homeowners policy, that's up to you. Bryan may propose a standing rules change on this subject in the future.
- C. Bryan talked to the Pasadena club president (Don), he says they do not have an NMRA requirement. It was noted that they have serious 'seniority' requirements for allowing club members operation privileges. Duncan wondered if we could make a written test. Geer mentioned possibility creating a by-laws committee. No action was taken on this subject.
- D. Dave Sanchez wanted to know the status of member Pat Fluhrer. He made a motion to remove Pat from membership, seconded by Bender. After a heated discussion, it was decided to postpone this subject to a later date. Arie made a request to table this motion to the Board of Directors. A vote was taken, 15 to table this motion, 1 opposed. Motion tabled.

X. ANNOUNCEMENTS

- A. Brooks stated that recycling efforts netted us \$450 last year, need more 'donations'.
- B. Bryan set up a 'Garden Party' for saturday - to clean weeds & brush from around the building.
- C. It was suggested that visitors might be only the first Wednesday of each month.
- D. A 'redwood forest' was donated to the club by Chappell, purchased at half price at the Sacramento NMRA national convention.
- E. Jim Keena won some 'honorable mention' awards at the Sacramento NMRA national convention.

XI. ADJOURNMENT

- A. The meeting was adjourned at 9:45 PM, motion by Duncan, 2nd by Keaton, passed with 1 opposed.

Respectfully submitted,
Bill Chappell, Chief Clerk

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NOTICE OF QUARTERLY BUSINESS MEETING

A Quarterly Business Meeting of the Highland Park Society of Model Railroad Engineers will be held on *12 October 2011* at 8:00 PM at the clubhouse in San Gabriel.

Many important items are scheduled to be discussed, so you are encouraged to attend and participate in any and all business brought before the membership. If you will be unable to attend, please complete the proxy below and return it to the Chief Clerk prior to the meeting.

PROXY

I, _ (print name) _____,

hereby give proxy to (name) _____,
or alternate (name) _____,

to act on my behalf on all matters that come before the HPSMRRE membership at
the Quarterly Business Meeting on *12 October 2011*.

(signature)

(date)

Highland Park Society of Model Railroad Engineers, Inc.

**QUARTERLY BUSINESS MEETING AGENDA
October 12, 2011 8:00 PM**

- I. CALL TO ORDER
- II. QUORUM & PROXIES
- III. ADDITIONS TO AGENDA
- IV. APPROVAL OF MINUTES
- V. MEMBERSHIP
- VI. FINANCIAL REPORT
 - A. Quarterly report
- VII. DEPARTMENT REPORTS
 - A. Branchline & Narrow Gauge
 - B. Construction / Facilities
 - C. Electrical
 - D. Standards
 - E. Scenery
 - F. Signals
 - G. Track
 - H. Del Mar City
 - I. Open House
 - J. Video / Theatrical
 - K. Operations
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
- X. ANNOUNCEMENTS
- XI. ADJOURNMENT